



Job Posting

ABOUT THE RESORT AT PAWS UP

The Resort at Paws Up is America's premier luxury ranch resort. Set on a 37,000-acre ranch, Paws Up embodies the spirit of the American West with constant innovation and evolution to deliver the quintessential luxury experience for affluent and influential travelers from all over the world. It's a family owned and award-winning destination that truly inspires.

We are hiring for the position of Turndown Attendant under our Housekeeping division. Turndown service is exclusive to luxury resorts and provides a unique opportunity to "wow" our guests at The Resort at Paws Up. Paws Up provides a top-quality individualized level of turndown service. Not only are beds placed in turndown status, the cabin/tent is straightened, used towels are replaced with new, amenities are replenished, the cabin/tent is illuminated for a comfortable bedtime ambiance, and a different turndown gift is provided each night.

Candidates must have the ability to engage with guests that they encounter, the foresight to anticipate any guest needs for the evening, and a willingness to ensure that each cabin/tent is left with a feeling of a warm welcome each night.

PRIMARY DUTIES AND RESPONSIBILITIES

- Refresh the cabin/tent by removing trash, replenishing towels, wash dishes, clean and tidy areas, replace amenities, turndown beds and place the accommodation in turndown status.
- Converse with guests at a high level, being aware of their needs and being able to follow through on meeting those needs
- Fulfill special guest requests as instructed by management, front desk or the guest directly.
- Assist in public area cleaning, home, and camp cleaning or any assignment requested.
- Responsible for keeping all work areas and vans cleaned and organized.
- Turn in items found in homes, camps or public areas to Housekeeping Management or the Lost and Found Department.
- Maintain direct contact with front desk and maintenance during shift; Report any problems or repairs needed.
- Report all problems and maintenance repairs using correct procedures.
- Maintain a high level of attention to detail at all times.

KNOWLEDGE, SKILLS, AND ABILITIES

- High school diploma, GED or vocational training or job-related course work
- 18 years of age or older
- Valid Driver's License; Meet company driving policy
- Ability to work collaboratively and independently in a fast-paced environment
- Positive attitude

BENEFITS INCLUDE:

The positions offered are seasonal located in Greenough, MT. The Resort at Paws Up offers great benefits including shuttle opportunities, carpool reimbursement, employee discounts, and more! For more information about Paws Up, visit www.pawsup.com.

Wage: \$11.00/hr.; plus \$5.00/hr. bonus

To apply, please visit the following web link: <https://www.pawsup.com/careers/application>