

# **Job Posting**

# ABOUT THE RESORT AT PAWS UP

The Resort at Paws Up is America's premier luxury ranch resort. Set on a 37,000-acre ranch, Paws Up embodies the spirit of the American West with constant innovation and evolution to deliver the quintessential luxury experience for affluent and influential travelers from all over the world. It's a family owned and award-winning destination that truly inspires.

We are hiring for the position of Houseperson under our Housekeeping division. The Houseperson at The Resort at Paws Up works alongside of the housekeeping team in assist in ensuring accommodations are set, ready, and in pristine condition for each guest's arrival. Each luxury home at Paws Up has a private entrance, a large deck; many have wood burning fireplaces. The Houseperson ensures that the exterior of each residence or tent is clear of debris, all home amenities are delivered prior to guest arrivals, fireplaces are stocked and ready for guest use, and that any additional housekeeping requests are met throughout a shift.

This role will require an individual that can adapt to an ever-changing agenda with a positive attitude. Candidates must have the ability to engage with guests that they encounter, the foresight to anticipate any guest needs, and a willingness to ensure that each residence or tent is left with a feeling of a warm welcome.

# PRIMARY DUTIES AND RESPONSIBILITIES

- Clean all luxury homes, glamping tents, public areas to the standards of The Resort at Paws Up.
- Perform a variety of cleaning activities, including but not limited to, sweeping; scrubbing; mopping, polishing; vacuuming; and shampooing.
- Restock fire wood supply in residence; Communicate with Maintenance if wood supply on deck needs to be replenished.
- Ensure all homes and rooms are cared for and inspected according to standards.
- Operate within housekeeping teams to achieve an exceptional level of efficiency and quality as they relate to housekeeping and cleaning services.
- Follow assigned cleaning instructions and meet deadlines.
- Remove dirty linens and trash from homes and tents upon guest departures.
- Assist in deep cleaning the homes and tents.
- Remove cob-webs, dust fans, clean high windows, sweep decks, and wipe down furniture.
- Maintain a high level of attention to detail at all times.

#### KNOWLEDGE, SKILLS, AND ABILITIES

- High school diploma, GED or vocational training or job-related course work
- 18 years of age or older
- Valid Driver's License; Meet company driving policy
- Ability to work collaboratively and independently in a fast-paced environment
- Positive attitude

# **BENEFITS INCLUDE:**

The positions offered are seasonal located in Greenough, MT. The Resort at Paws Up offers great benefits including shuttle opportunities, carpool reimbursement, employee discounts, and more! For more information about Paws Up, visit www.pawsup.com.

Wage: \$11.00/hr.; plus \$5.00/hr. bonus

To apply, please visit the following web link: <u>https://www.pawsup.com/careers/application</u>